

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – February 7, 2008  
Regular Session 7:00 P.M.  
Willows City Council Chambers  
201 N. Lassen Street, Willows, CA 95988**

**UNAPPROVED – TO BE  
ACTED UPON AT NEXT  
REGULAR BOARD  
MEETING 3/06/08**

**MINUTES**

**1. CALL TO ORDER**

- 1.1 Roll Call – The Meeting was called to order by President Brott at 7:02 p.m. Present: Brott, Parisio, Domenighini, Thompson, Ward. Absent: None
- 1.2 Welcome to Visitors
- 1.3 Flag Salute – Led by Mrs. Vlach, MES teacher

**2. AGENDA/MINUTES**

- 2.1 Consider approval of Minutes for 1/10/08 – Mrs. Domenighini moved, seconded by Mrs. Ward, to approve the Minutes of 1/10/08. The motion passed unanimously with 5 yes votes.
- 2.2 Consider approval of Agenda for 1/10/08 – Mr. Thompson moved, seconded by Mrs. Ward, to approve the Agenda for 2/07/08. The motion passed unanimously with 5 yes votes.

**3. ITEMS FROM THE FLOOR**

Mrs. Shawna Hurlburt, parent, invited everyone to the WHS Boosters prime rib dinner to be held on Saturday, March 15, 2008.

**4. REPORTS**

- 4.1 Employee Associations – WUTA – None; CSEA – President Karen Hanson announced the new officers: President - Karen Hanson; Vice President - Linda Ell; Secretary - Bev Appleton; Treasurer – Cheyl Davis. Mrs. Hanson then read a letter to the Board expressing concerns regarding cutting CSEA positions.
  - 4.2 Principals
    - (MES) Mrs. Twede reported:
      - The last day of the second trimester would be February 29.
      - M.A.S.T. (Murdock Academic Support Team) reported on the new in-school intervention program.
    - (WHS) Mr. Geivett reported:
      - He congratulated the Academic Decathlon team for their participation in the Glenn County event.
      - CAHSEE were given on Tuesday and Wednesday. The “testing police” came to check on WHS and they passed with flying colors.
      - Winter sports are ending and spring sports will start soon.
      - There will be a closed campus for the senior auction and indentured servant event on Friday, February 13.
      - Pressure Points will be presenting an assembly at 8:30 a.m. regarding making good decisions, peer pressure, etc. This event will be held in the gym on February 13.
      - Academic Awards will be presented at a luncheon on February 27 to 9<sup>th</sup> and 10<sup>th</sup> graders, and on February 28 to 11<sup>th</sup> and 12<sup>th</sup> graders.
      - He thanked Josh Niehues and Tim Street for doing an outstanding job of substitute teaching while Mr. Townley was on medical leave. He presented gift baskets to Janet Perez and Shirley Cooper for teaching the American Sign Language class for Mr. Townley.
      - ASB President Alex Ballew reported Homecoming went well and was a lot of fun. The Boys Soccer Team and the Boys Varsity Basketball team had made it to playoffs. There will be a wrestling meet tomorrow. There are 30 students involved in the Every 15 Minutes program to be held on May 22 and 23.
- (WCHS) – Mr. Rutherglen reported:

- There are 42 students enrolled in the Independent Study program. There were only 3 students in the short term program from Thanksgiving through Christmas.
  - He thanked Amy Steele for her help with the CAHSEE.
  - The School Site Council will meet next Wednesday at 7:30 a.m.
  - Friday, February 15 there will be an AIDS presentation at 9:00 a.m.
  - The Awards Assembly will be held on the Friday after the break.
- (WIS) – Mr. Sailsbery Reported:
- The new secretary, Erin Taylor, has started.
  - Pam McCampbell will retire next Friday.
  - Progress reports go home on February 29.
  - He, Mr. Bazan, Mrs. Perez and some teachers will be attending a middle school conference at the end of the month.
  - WIS held a procedural assembly and he complimented Mr. Bazan for his excellent Power Point presentation on bullying. They also had a graduation video and found the assembly to be very effective.
  - The Valentine’s dance will be held on February 13 from 2:45 – 4:00.
  - Winter sports are coming to an end. There will be a dual wrestling match with Corning on Saturday in Chico. There will be a wrestling tournament in Willows on February 16. They will be using WHS. Seventh and eighth grade (B) basketball teams will be playing in Hamilton this weekend and the A team was 14 and 1 for the season.
- 4.3 Director of Business Services – Mr. Steven Rudy, Interim Business Manager, reported on the budget. He said, if the Governor’s budget goes through, the District would be looking at a \$400,000 hit on our budget.
- 4.4 Director of Technology – Mr. Lillie reported:
- It was nice to have Mr. Rudy on board.
  - The E-Rate 471 applications were filed yesterday.
  - He is looking at companies who do web design and has found one in Chico, who seems to be very competitive with other companies.
  - The Microsoft voucher should bring the WUSD approximately \$100,000. Half may be used for software and the other for hardware, training, etc.
- 4.5 Director of Transportation/Facilities Operations – Mrs. Taylor reported:
- The Highway Patrol conducted their annual inspection and the District did extremely well.
  - She will be attending the Air Resource Board meeting in Sacramento.
  - She welcomed and introduced her new substitute bus driver, Ava Rodriguez and the District’s mechanic, Ricky Sandoval. The Highway Patrol Officer, who conducted the inspection, had been very impressed with Mr. Sandoval’s experience and expertise.
- 4.6 Director of Categorical Programs – Mrs. Perez was happy to report that the CSIS had been certified. She has been working on this for several months. The CAHSEE had been given on Tuesday and Wednesday. She said Mrs. Potts, WHS Counselor, deserved a big thank you for doing a great job. The Consolidated Application is on the Consent Calendar.
- 4.7 Superintendent Olmos reported:
- FCMAT completed their cafeteria review last Thursday and Friday. He thanked Jolene Flanagan and Debbie Wallace for doing an excellent job preparing for the visit and assisting the FCMAT people.
  - After the transportation inspection, Officer Don Snider called Dr. Olmos and stopped by to see him because he had been so impressed with the way Mrs. Taylor was running the Transportation Department. Officer Snider told him the transportation department was a model program and he would like to bring personnel from other districts to see how their departments should run.
  - He thanked Janet Perez for the CSIS certification. She had worked long hours and weekends to get the job completed. He also thanked the District Office staff for “stepping up to the plate” and taking on additional responsibilities because they are currently without a business manager.
- 4.8 Governing Board Members reported:
- Mr. Parisio and Mr. Russell Maben had been to the Ag. Barn to help prepare it for the animals.
  - Mrs. Ward thanked the Band/Choir for a wonderful concert. She was very moved that her father had been honored by Mrs. Pastorino. He is 86 and enjoys playing in the band every year. The kids are wonderful. She thanked Dr. Olmos for his leadership during difficult financial times for the District.

- Mrs. Brott had been informed the GCOE would have the Public Records Request information ready for her on Friday. She will pick it up and take it to the District Office for public review. The second part of the request will be ready the next Friday. She reminded everyone to read the local paper because our Superintendent is being honored by Butte College as one of their Alumni of the Year.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Approve the 2007/08 Consolidated Application for Funding Categorical Aid Programs (Part 2)

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict transfer for Student #08-57 to attend school in another district for the 2007/08 school year.
2. Approve Interdistrict transfer for Student #08-26 to attend school in the WUSD for the 2007/08 school year.
3. Approve Butte College concurrent enrollment for WHS students. (See attached lavender list.)

**C. HUMAN RESOURCES**

1. Ratify employment of Mike Biggs as Head Track Coach at WHS.
2. Ratify employment of Erin Taylor as Secretary I at WIS effective 1/28/08.
3. Ratify employment of Karen Colombo as CBET teacher for the 2007/08 school year.
4. Ratify employment of Kaitlyn Colombo and Kaitlen Alves as CBET Student Aides.
5. Ratify employment of Nicholas Struf as Girls JV Basketball Coach at WHS.
6. Ratify employment of Manuel Rakestraw as Varsity Baseball Coach at WHS.
7. Ratify employment of Mike Nelapovitz as 7<sup>th</sup> Grade “B” Boys Basketball Coach at WIS.
8. Accept resignation of Pam McCampbell as Library Clerk II at WIS.
9. Accept resignation of Ola McClain, Murdock teacher, effective February 1, 2008.
10. Ratify employment of Ola McClain as long-term substitute teacher for the remainder of the 2007/08 school year.

**D. BUSINESS SERVICES**

1. Consider approval of warrants from 1-09-08 through 1-30-08 (pink).

Mrs. Ward moved, seconded by Mr. Thompson, to approve the Consent Calendar. The motion passed unanimously with 5 yes votes.

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** The Second Reading of Board Policy 5131.61, Athletic Drug Testing and Administrative Regulations 5131.61(a) was held at this time. Mrs. Domenighini moved, seconded by Mr. Parisio, to approve BP/AR 5131.61, Athletic Drug Testing. The motion passed unanimously with 5 yes votes.
2. **(Action)** Resolution #07-08-02 Ordering School Bond Election, and Authorizing Necessary Actions in Connection Therewith. Eugene Clark, Bond Counsel and Greg Cato, Caldwell, Flores Winters, were there to answer any questions. Mr. Clark explained the procedure and timeline for the Bond. Mr. Parisio moved, seconded by Mrs. Domenighini, to approve the Resolution. Roll call vote was taken and the motion passed unanimously with 5 yes votes.
3. **(Action)** Consider approval for Superintendent to attend School Business Management Certificate Program to be paid from Title II funds. Mr. Parisio moved, seconded by Mrs. Ward, to approve the Superintendent’s participation in the program. The motion passed unanimously with 5 yes votes.
4. **(Action)** Resolution #07-08-03 to authorize signatures for payroll warrants, commercial warrants, and purchase orders for the WUSD. Mrs. Ward moved, seconded by Mr. Parisio, to approve the Resolution. Roll call vote was taken and the motion passed unanimously with 5 yes votes.
5. **(Action)** Consider approval of Request for Allowance of Attendance Because of Emergency Conditions (Form J-13A). Mrs. Domenighini moved, seconded by Mrs. Ward, to approve Request. The motion passed unanimously with 5 yes votes.

6. **(Discussion)** First Reading was held of the following Board Policies:

BP/AR 0440	District Technology Plan
BP 1113	District & School Web Sites
BP/AR 1220	Citizen Advisory Committees
BP/AR 1230	School-Connected Organizations
BP1260	Educational Foundation
BP/AR 3314	Payment for Goods & Services
BP 3400	Management of District Assets/Accounts
BP 3452	Student Activity Funds
BP/AR 3511	Energy & Water Management
BP/AR 3513.1	Cellular Phone Reimbursement
AR 3516.3	Earthquake Emergency Procedure System
BPAR 4040	Employee Use of Technology
BP 4112.21	Interns
BP 4113.4	Temporary/Modified Light-duty Assignment
4213.4	
4313.4	
BP 4117.3	Personnel Reduction
BP 4119.1	Civil & Legal Rights
4219.1	
4319.1	
BP 4131.1	Beginning Teacher Support/Induction
AR 4261.1	Personal Illness/Injury Leave
BP 4301	Administrative Staff Organization
BP 4312.1	Contracts
BP 4315	Evaluation/Supervision
BP 5131	Conduct
AR 5142	Safety
BP 6142.5	Environmental Education
BP/AR 6142.7	Physical Education
BP/AR 6163.4	Student Use of Technology

**Items for Special Consideration**

BP/AR 0520	Intervention for Underperforming Schools
BP 2220	Administrative Staff Organization
AR 4113.4	Temporary/Modified Light-Duty Assignment
4213.4	
4313.4	
AR 4117.3	Personnel Reduction
BP/AR 6162.7	Use of Technology in Instruction

7. **(Discussion)** Budget cuts – Dr. Olmos explained that because of the increase in SELPA bill-back and declining enrollment, there is no way to predict how bad it will be for the budget. Mr. Rudy explained the list of budget cuts and that they were looking for input and prioritizing the list.

Mrs. Hanson, CSEA President, read a prepared statement regarding the effects upon classified if their positions are cut. Mrs. Brott agreed the classified had already been cut in the past and the Board appreciated the dedication of the classified staff. Mrs. Hanson thanked Dr. Olmos for his transparency, in keeping everything in the open with the Bargaining Units.

Mr. Parisio commented the cuts have to be made and this was just the initial list. He said the Board knows each person on the list and none of them felt good about the cuts. The Board has to make cuts and he asked for input and for help prioritizing the list.

Mrs. Ward stated they wanted to make cuts that had the least impact upon the children. She suggested everyone teach children to be more mindful of resources.

Mrs. Brott thought the Management Team had a made a good start with the recommendation list. She liked Mr. Rudy's idea of an enhancement list and agreed the proposed list needed more items. She asked about the old District Office. Mr. Sailsbery said the building had been shown, but most

people want to buy a building, not lease it. She thanked Mr. Dennis for his information on the Health Aide position.

Mrs. Domenighini said they could make better decisions if they had more options.

Dr. Olmos thanked the Management Team for their work and thanked Karen Hanson for representing CSEA at the meeting. He said he would have a prioritized list at the meetings on February 14 and February 28. There was discussion on having Special Meetings on February 14 from 3:00 – 5:00. Another Special Meeting was planned for February 27 from 5:00-7:00 p.m. Mrs. Cooper will check on the availability of Civic Center.

**B. EDUCATIONAL SERVICES**

**C. HUMAN RESOURCES**

1. **(Discussion/possible action)** Request to review long-term substitute teacher rates – Mrs. Nacis-Zabell requested back pay from the Board because she had not been notified of the change in pay for long-term substitutes. She felt she had given high quality service and deserved to be paid at the former rate for the following reasons:

- The Board Policy had not been followed. The new Policy was not online and she didn't know about it.
- She did not receive written notification regarding her salary.
- She has served as a long-term substitute several times.
- She had no contract and no written notification.

Mrs. Brott pointed out that the Board Policy revisions are posted on the Agenda for two meetings and the change had been decided in March 2007. Mrs. Ward felt Mrs. Nacis-Zabell filled the position and did a good job and that she had a reasonable expectation. Mrs. Brott responded that she filled the position in September 2007 and the Policy was changed in March 2007. There was more discussion and it was the consensus of the Board to bring this item back to a regularly scheduled Meeting.

**D. BUSINESS SERVICES**

**7. ANNOUNCEMENTS**

1. Next Regular Board Meeting will be held at the Willows Civic Center on Thursday, March 6, 2008, at 7:00 P.M.

The Meeting adjourned to Closed Session at 9:23 P.M.

**8. CLOSED SESSION**

1. A Hearing was held regarding an appeal to the denial of an Interdistrict transfer – (Mrs. Domenighini did not attend this portion of the Closed Session because of a possible conflict) The Board made a unanimous decision to deny the appeal with 4 yes votes.
2. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Steve Olmos. Employee Organization: WUTA/CSEA
3. Pursuant to Government Code §54957: Public Employment – Business Manager

**9. ADJOURNMENT**

The Meeting adjourned at 11:00 P.M.